



OKLAHOMA INSURANCE DEPARTMENT  
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(405) 521-3916 [www.oid.ok.gov](http://www.oid.ok.gov)

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## OKLAHOMA PROCTORED EXAMINATION AFFIDAVIT

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Oklahoma Insurance Department (OID) requires that all Self-Study (Internet and Correspondence) exams must be proctored by a disinterested third-party. OID defines a disinterested third-party as an individual not related to the examinee, not an immediate supervisor or employee of the examinee, and not concerned, with respect to possible gain or loss, in the result of a pending course final examination.

**The following is to be completed by the exam proctor for each course earning CE credit.**

I was the proctor of an Oklahoma approved course entitled,

\_\_\_\_\_ for the following individual

\_\_\_\_\_ (course title)

\_\_\_\_\_ and attest to each of the following:

\_\_\_\_\_ (student's name)

- I am NOT a relative of the above named student.
- I am NOT the immediate supervisor of the above named student.
- I am NOT an employee of the above named student.
- The above named student completed the examination independently and without assistance from myself or any study aides.

**Proctor's Signature:** \_\_\_\_\_

**Proctor's Name:** \_\_\_\_\_

**Proctor's Business Address** \_\_\_\_\_

**Proctor's Business Phone #:** \_\_\_\_\_

**The following is to be completed by the student for each course earning CE credit.**

By signing, I affirm that I have studied all of the course material prior to taking the final exam and completed the above mentioned course examination independently, without referring to any course material.

**Name:** \_\_\_\_\_

**Social Security:** \_\_\_\_\_

**License #:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_